

# Trauma System Fund Authority Meeting Minutes October 22<sup>nd</sup>, 2008

<i>Members</i> <input checked="" type="checkbox"/> = Present			
<input checked="" type="checkbox"/> Dale Kester, MD, Chair	<input checked="" type="checkbox"/> Gerald Demarest, MD Vice Chair	<input checked="" type="checkbox"/> Christina R. Campos	<input checked="" type="checkbox"/> Jeff Dye
<input type="checkbox"/> James Spence, MD	<input checked="" type="checkbox"/> Robert Sapien, MD	<input checked="" type="checkbox"/> Michael Miller	<input type="checkbox"/> John Henry Sloan, MD
		<input checked="" type="checkbox"/> DOH Representative (Karen Armitage)	<input checked="" type="checkbox"/> Jennifer Ward
I. <b>Call To Order:</b> The meeting was called to order at 11:09 a.m. by Dale Kester, MD Chair			
Introductions of Authority members and all present were done. Attending were TSFA members as indicated above and visitors Jerry Deen, Tim Zagorski, and Jean Jaszai.			
<b>Welcome</b> – Dale Kester			
II. <b>Review of Minutes:</b> There were minor changes that needed to be made to the June minutes. Page 4, the word “disinsentivised” should be changed to a real word. Motion to approve minutes with changes by Mike Miller, 2 <sup>nd</sup> by Jennifer Ward - Motion Approved. Minutes from September meeting did not need approval since there was not a quorum present, but are recognized.			
TOPIC	DISCUSSION	ACTION	STATUS
III <b>Attendance – TSFA Members -</b>			
	Dr Kester will update excused absences by next meeting.	Need to be updated	Open
IV. <b>Old Business</b>			
	Pediatric Regionalization Project Dr. Sapien was delayed, so item was tabled until Dr. Sapien's arrival	Tabled	Open
V. <b>Trauma Registry Report (See Handout)</b>			
	Liana Lujan 2005 report is done. 2006 & 2007 data are there. 2007 report should be done by early 09 (1 <sup>st</sup> quarter) around April/May.  Registry Incentive report – 2008 Second Quarter download of 1184 patients received by October 1 <sup>st</sup> , compared to 1332 patients downloaded for first quarter 2008. Volunteer Registry Participants have been paid for first quarter. Data and information have been turned in for payment of second quarter and need final approval. Quality of data is very good and will continue to evolve with learning. Saw notable changes in improvement of quality when Trauma Program began to give out report cards on data received. Question on whether the funding being given out helps the facilities to justify Trauma Registrars, answer is yes, this seems to have built a very stable group. Started out with 20 hospitals reporting, currently do not have 20 reporting. Drop off was due to turn over. Will be adding Gallup Indian Hospital. Funding for program is an entitlement, not an appropriation and is based on volume. Question on whether funding is enough, answer is as long as the reporting continues to meet expected projections the funding should be right on the money. What is the mechanism to guarantee that if funding runs out the data doesn't stop? Working to consolidate the required meetings so funding will go farther. Should have enough funding for this year but unknown about next year. Have not run out of funding in the past. Had three facilities that went from developing trauma centers to designated facilities and are no longer eligible for program, so there are fewer facilities participating. Dr Kester would like to have a report that shows previous participants, current participants, possible participants and the reason some participants are no longer participating.	2007 report needs to be worked on.	Open

		Announcement there has been a new State Trauma Coordinator selected pending final approval. What will be the duties of the State TC? Assist with designation process, help with MOA process, and coverage of meetings. Also since the state has frozen hiring, and will not be able to fill the State Trauma Registrar's position, this position will also assist with Trauma Registry.		
VI.	<b>Trauma System Development, Developing Trauma Center, and Existing Trauma Center Reports (See Hand Out)</b>			
		<p>Developing Trauma Centers and existing Trauma Centers – Have received signature pages from all facilities which are in DFA's offices waiting on approval from the lawyers.</p> <p>Trauma System Development Awards – Some signature pages have been received back going through language verification and being submitted for approval. Six of the projects are still in the Division approval process. There is a new contract person that is reviewing these contracts and it is slowing down the process. On the handout the ones highlighted in green are in the approval process. Time frame on those contracts should be one or two weeks. Projects not highlighted in green have gone through the division approval process and have been approved. No one has any money in hand at this time. We are ahead of the process by two to four weeks, compared to last year. The timing on the availability of funds makes it difficult to accomplish the deliverables because they have 8 months instead of 12. Could we change the contract to read "deadline for completion of project is one calendar year from date of disbursement"? Money is actually given out up front and adding this language could make things more complicated. There is a process in place for TSFA to grant an extension, but we should try to stay within the fiscal year.</p> <p>Contract #6200816 – Mimbres Valley EMS Change request – Were approved \$16,000.00 for handheld radios, and only cost \$12,000.00. Would like to use remaining \$4,000.00 for EMS Supplies. Dr. Kester supports the request but we need to assure it is compliant with funding guidelines. Requesting an itemized list of what the money would be spent on. Jen Ward suggested once the list is received for it to be sent out for electronic approval by TSFA members. As long as the information is sent out to everyone, it would not be violation of the open meetings act.</p> <p>Food for thought – TSFA must be able to prove that we have improved the system with the Trauma Funds. Can be done by Trauma Outcome System Measurements such as Death and Transfers. We have got to come up with something that says we are valid, this is what we do and we have made an improvement and it must be done in executive summary language. We will be reporting to LFC which is already scheduled.</p>		
XI	Next Meeting			
		No meeting needed in November, next meeting will be December 17 <sup>th</sup> , from 12:00 to 2:00, place to be announced. Dr. Demarest brought up the need to convey to the legislature the necessity of increasing the funding. Dr. Kester suggested we begin brainstorming and trading emails on how to get this accomplished since the TSFA can't legally petition the legislature for more funding.		
XII	Adjourn			
		Call for adjournment by Dr. Demarest, meeting adjourned at 1:15pm.		

Approved December 17, 2008

Liana Lujan, Trauma Systems Manager